

**MEETING MINUTES**  
**Regular Meeting of Date February 23rd, 2022**

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**1) Call to Order**

The regular meeting of the Airport Advisory Commission of the City of Hollister was called to order by Executive Secretary Adam Bocanegra on February 23rd, 2022 at 6:00 p.m. in the City Council Chambers at City Hall, 375 Fifth Street, Hollister, California.

**2) Pledge of Allegiance**

Recited.

**3) Roll Call:** Roll was answered as follows:

**Present:** Vice Chair Renee Wells, Commissioner Mark Starritt, Eric Martin, Fred Meyer and Executive Secretary Adam Bocanegra.

**Absent:** Chairman Jay Pankowski

**4) Verification of Agenda Posting**

The Agenda for the Airport Advisory Commission of the City of Hollister regular meeting of February 23rd was posted on the bulletin board at City Hall on February 16th at 10:00am per government code 549546.0

**5) Consent**

Commissioner Martin made a motion to approve the amended minutes and seconded by commissioner Starritt to approve the amended minutes of the Airport Advisory Commission meeting of January 26th, 2022. Motion carried 4-0.

**6) Public Input**

a) No public input

**7) Reports**

a) **Fly-In 110<sup>th</sup> Anniversary**

Vice Chair Wells stated that she has tried to put something together but has no volunteers. She also said that it is tentatively scheduled for the last week of August. Commissioner Martin said he might be able to volunteer.

b) **Cal Fire Ground Lease Update**

Mr. Bocanegra stated there was no update from the City. Commissioner Martin if anyone has received the EPA ground clearance. He also stated, Cal Fire has been there for over fifty years and does not believe the fire suppression was people friendly. So he believes the pond might be an EPA site. He suggested the City should check the lease to see who is responsible for the clean-up. Vice Chair Wells suggested that once Cal Fire moves to relocate the fuel trucks and to add a secondary fuel station to bring up the underground tanks. Martin believed Fire Station 3 was supposed to relocate to that area. Mrs. Wells added that the tanks will eventually have to come up. Commissioner Starritt would like to be proactive and have that area tested soon. Mr. Meyer suggested to contact Mike Chambless since he was heavily involved in the Cal Fire leases. Mr. Starritt took the initiative to draft a letter to the City manager and attorney to have the lease reviewed specifically to know who is responsible for the clean-up.

c) **Airport Manager Update**

Adam said there were five candidates that advanced to the interview process. The interview will happen in two weeks and is split into two panels (community and expert). Mrs. Wells said she was asked to participate on the community panel. Starritt said he would like to part of the interview process.

d) **Runway Maintenance Status**

Adam stated he has been rebuilding taxiway and runway lights when he has a chance. Also, he has been crack sealing when there is a crew available to him.

e) **Removal of Old Buildings**

Adam contacted six local electrician companies for quotes to move the panel that supply's the RV parking lot. The meter that supply's this area is located in the fenced area next to building 14.

Commissioner Meyer asked who is covering the cost of the removal of the buildings. Starritt said there is no excuse for those building to remain there. He also stated Mike told him it would cost the airport about two million to demo them. Starritt stated he physically went out there to measure the building and came with a number of one million. Meyer said the airport does not have the funding in their budget for the project. Starritt said there are grants for it and the City has to look for them. Vice chair Wells wants to have an update from the City manager.

f) **Hangar Waitlist Policy**

Commissioner Starritt would like to make a change to the policy regarding dropping to the bottom of the list if an applicant denies an available hangar. Wells said she would like to see the policy updated every couple of years.

**8) Old Business**

a) **Through the Fence**

Vice Chair wants an update from the city manager on the status of through the fence review with the FAA. The commissioners also would like to review the permit.

**9) New Business**

Action item

Cal Fire Clean-up

**10) Items for Next Agenda**

Items 7a through 7F

Through the Fence Update

**11) Next Meeting Date:** March 23rd, 2022 at 6:00pm

**12) Adjournment**

There being no further business to come before the Airport Advisory Commission, Commissioner Martin moved the meeting be adjourned. The motion was seconded by Commissioner Starritt and was passed 4-0. The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Adam Bocanegra, Executive Secretary